

The Myositis Association 2023 Pilot Project Grant Guidelines

(For initial funding in 2024)

Information and Instructions

This funding is designed to fund new and innovative research projects in the hope that they will attract funding from other sources (such as NIH). A competitive application will clearly delineate how this pilot funding will lead to future grant support. In addition, a competitive application will clearly distinguish itself from the investigator's existing research program. Any industry partnership must be clearly disclosed and a letter of support from the industry partner must be included.

Pilot grants will be awarded for one or two years and up to a maximum of \$100,000 annually, subject to satisfactory progress. Application should be made through an accredited medical school, university, or research institute, which must agree to supply the clinical and/or laboratory facilities. If awarded, the grant funds will be administered through the grants and contracts office of the awardee's institution.

TMA does not provide for salary of Principal Investigators. TMA will provide funds for indirect or administrative costs within research awards, not exceeding eight percent.

Beginning with this grant cycle, our procedures have changed. We will only accept and process applications through [Proposal Central](#), an electronic grant application submission system. More information about this can be found at the end of this document.

Please refer to [Research Grant Program Guidelines](#) for complete information about TMA's research program.

Inquiries concerning the application should be directed to Rhonda Buckley-Bishop, TMA Interim Executive Director, who can be reached at research@myositis.org.

The application process proceeds in two steps:

STEP 1: A **Letter of Intent** is required and must contain the following items:

1. One-page cover letter providing the title of the project and describing how this application meets the criteria for the level of funding requested. Specifically, describe how the project is new and innovative and will likely lead to future grant support.
2. One-page description of the specific aims of the project
3. Biosketch in NIH format
4. Identification of any persons who might have a conflict of interest in reviewing the application (e.g. former and present collaborators, mentors, and/or competitors)

Letters of Intent must be submitted through [Proposal Central](#) and be received by midnight Eastern Time on **May 15, 2023**.

Applicants submitting Letters of Intent will be informed by **May 22, 2023** whether they will be invited to submit a complete application.

STEP 2: If you are invited to submit an application, the **complete application** must be submitted by **June 30, 2023**. It must include the following sections:

1. Administrative Information
2. Research Plan Summary
3. Budget and Justification
4. Biographical Sketch (NIH format)
5. Other Research support
6. Research Plan
7. Conflicts of Interest

Please be concise and complete. The review committee is familiar with standard methodologies, but novel or critically important experimental details must be provided.

For proposals involving participation of human subjects, the applicant must provide the Institutional Review Board approved consent form. If the IRB has not yet approved the study, a letter from the IRB acknowledging receipt of the consent request must be included and TMA must receive confirmation of the approval from the IRB prior to funding. Proposals involving participation of animal subjects must follow the process described above for human subjects, with references to "Institutional Review Board" replaced by the institution's "animal care and use committee." For proposals involving the use of drugs not approved by the FDA, evidence of an IND is also required prior to funding.

Submit completed application through [Proposal Central](#) by midnight Eastern Time on June 30, 2023.

Instructions for Proposal Central

Applications must be submitted online at [Proposal Central](#), an electronic grant submission system. Please refer to the following resources for guidance.

- [How to Register as a ProposalCentral User](#)
- [How to Create an Application Using Proposal Central](#)
- If you are a first-time user in ProposalCentral, [click this link](#), go to “Need an account?” and complete the registration process.
- If you are already registered in ProposalCentral, [access the site](#) and login with your User ID or email address. If you have forgotten your password, click on “Forgot your password?”
- [Click this link](#) to go directly to TMA’s Fellowship Application page
- [Proposal Central FAQs](#)
- [Proposal Central Customer Service](#)
- [Proposal Central Helpline](#)

Proposal Central support can be accessed as follows:

During normal business hours:

8:30am - 5:00pm Eastern Time (Monday through Friday)

by phone (toll-free): 800 875 2562 (Toll-free U.S. and Canada)

by or +1 703 964 5840 (Direct Dial International)

by email: pcsupport@altum.com